# AWARD LETTER

This Award Letter is made pursuant to the "Memorandum of Understanding For the Transfer of Internal

Research Funds Between The Children's Hospital of Philadelphia and the Perelman School of Medicine" dated July 1, 2017 (the "MOU") and Amendment *#*1 to the MOU effective 5/16/19.

Name of Collaborative Project:

Description of Collaborative Project:

Funding Party: The Perelman School of Medicine (PSOM)

Principal Investigatorfor Funding Party:

Recipient Party: The Children's Hospital of Philadelphia (CHOP)

Principal Investigator for Recipient Party:

# Article 1: Funding Support.

§1.01 Amount of funding to be provided by PSOM is $XXX and the Funding Support is to be used by CHOP during the period XX/XX/XXXX through XX/XX/XXXX.

# Article 2: Scope of Work and Budget.

§2.01 Activities of Recipient Party to be supported by the Funding Support. [This agreement will cover.]

§2.02 Budget for Recipient Party's activities:

# Article 3: Payment Terms.

§3.01 CHOP will invoice PSOM no more frequently than monthly and no less frequently than quarterly for services performed under this Award Letter. Invoices will be paid upon confirmation by the PSOM Pl that the work has been completed. A final invoice must be submitted to PSOM no later than forty-five

(45) days after the termination date of this Award Letter. If the final invoice is received after that time, it may not be honored.

Please send invoices to:

Invoices need to include current and cumulative costs. Upon request, CHOP will furnish PSOM with any necessary documentation to support invoiced amounts. CHOP assumes sole responsibility for

1

reimbursement to PSOM of a sum of money equivalent to the amount of any expenditure disallowed should PSOM, through audit exception or some other appropriate means, determine that any expenditure of funds allocated to CHOP was not made in compliance with the provisions of this Award Letter. The final invoice will serve as the cumulative financial report.

**Article 4: Term and Termination.**

§4.01 This Award Letter shall terminate upon completion of the project contemplated herein, unless terminated sooner in accordance with the provisions of this Award Letter.

§4.02 This Award Letter shall be terminated if the "Memorandum of Understanding For the Transfer of Internal Research Funds Between The Children's Hospital of Philadelphia and the Perelman School of Medicine", incorporated by reference, under which it is issued is terminated by the Parties.

§4.03 Either Party may unilaterally terminate this Award Letter upon thirty (30) days' written notice to the other Party.

§4.04 Termination of this Award Letter shall not affect the obligations of the Parties accrued prior to termination.

IN WITNESS WHEREOF, the Parties hereto have executed this Award Letter to be effective as of the Funding Support start date.

THE PERELMAN SCHOOL OF MEDICINE

THE CHILDREN'S HOSPITAL OF PHILADELPHIA

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| --- | --- |
| Signature: | Signature: |
| Name:- Marianne Achenbach Institutional Official  Title: Executive Director,Research Support Email: achenbac@pennmedicine.upenn.edu | Name: |
| Institutional Official |
| Title: |
| Email: |
| Phone: | Phone/ Fax: |
| Address:  Research Support Services  328 Anatomy Chemishy Building 36th Street & Hamilton Walk Philadelphia, PA 19104 | Address: |
| Date: | Date: |

AWARD LETTER EXHIBIT 1 NOTICES

Notices regarding administrative matters shall be in writing and sent to:

PENN:

PSOM:

Insert Name

Insert Title

The Perelman School of Medicine

Insert Address

Tel:

Fax:

Email:

CHOP:

Insert Name

Insert Title

The Perelman School of Medicine

Insert Address

Tel:

Fax:

Email:

Notices regarding programmatic matters shall be in writing and sent to:

PENN PI:

Dr.

Tel:

Email:

CHOP PI:

Insert Name

Insert Title

Insert Address

Tel:

Fax:

Email:

2