

Policy Number	UME.CU.110
Policy Title	Work Hours Policy
Effective Date	Pre 2019
Last Revision Date (if any)	08/08/2022
Scope	UME Students
LCME Element(s) (if any)	8.8

Work Hours Policy

I. PURPOSE

This policy defines work duties for medical students.

II. SCOPE

Undergraduate Medical Education students

III. POLICY

All pre-clerkship activities, clinical rotations (patient care), and elective rotations must adhere to the medical student work hours policy as defined below.

Pre-Clerkship Curriculum

The pre-clerkship curriculum is organized with activities that include optional attendance (lectures) and mandatory attendance (labs, small groups, any activity that is identified as a clinical encounter). The estimated student workweek also includes teamwork and self-study outside of the scheduled curriculum. In the first 18 months, scheduled curricular elements, along with teamwork and self-study, totals no more than 50-60 hours.

Clerkship Curriculum, Electives, Sub-I

- Each student shall work no more than 80 hours of assigned clinical duties per week, including in-house and on-call activities, when averaged over the weekly length of any clinical rotation.
- Clinical rotations that are scheduled as shift work should not exceed the hours of the assigned residents. Shifts should be separated by at least 10 hours between work periods. Students must have a minimum of 10 hours free of duty in between scheduled duty periods.
- Students must be provided with at least one day in seven free from all required clinical and educational responsibilities when averaged over the length of the rotation. One day is equivalent to one continuous 24-hour period free from required educational or clinical activities.
- Continuous on-site duty, including in-house call, must not exceed 24 consecutive hours; however, students may remain on duty for up to four additional hours to participate in required educational activities, and when necessary to ensure continuity of patient care. A student who works 24 consecutive hours must have a 14-hour free period that follows.

IV. PROCESS/PROCEDURE for COMPLIANCE

This policy will be monitored for compliance by the clerkship directors, elective course directors, and the Deans. Any student who wishes to report non-compliance should first their concerns to their course directors and, if further issues persist, contact of the Associate Deans for Curriculum or, if the student prefers, the Associate Dean for Student Affairs and Wellness. It will be rectified if it is found via the course evaluations that students have worked beyond the allowable time frame during the monitoring process as described above, and the Deans will meet with the course director to ensure compliance to the policy, with ongoing close monitoring.

V. POLICY AUTHOR(S)

Perelman School of Medicine

VI. GOVERNING BODY

Medical Faculty Senate

VII. POLICY HISTORY

Date	Change
Pre 2019	Created and Approved
08/08/2022	Revised